

Polasaithe Naíonra Céimeanna Beaga

Polasaí 16: Polasaí maidir le páiste le
Riachtanais Speisialta / Inclusion of Children
with Additional Needs



Gleann Aibhne,
Br. An Ghoirt,
Inis,
Co. an Chláir.

Stiúrthóir: Katie Uí Chaoimh, Fón: (086) 2114881

r-phost: naionragmc@gmail.com

Suíomh gréasáin: www.gmci.ie/naionra

Version	1.0
Date	Nov 2018
Policy Number	Policy Number 16
Owner	Naíonra Céimeanna Beaga
Validity and document management	<p>This document is valid from Nov 1 2018.</p> <p>The owner of this document is the Owner / Manager, who must check and, if necessary, update the document at least once a year.</p> <p>This policy was adopted by Naíonra Céimeanna Beaga on 1 Nov 2018.</p> <p>Signed by: <i>Katie Uí Chaoimh;</i> Príomh Stiúthóir on behalf of Naíonra Céimeanna Beaga</p>

Polasaí maidir le páiste le Riachtanais Speisialta:

Is é polasaí an Naíonra go mbeadh fáilte roimh pháistí le riachtanais speisialta sa Naíonra. Creideann Naíonra Céimeanna Beaga gur ar leas an pháiste é a bheith i dtimpeallacht foghlamtha spraoi le páiste ar chomhaois dó agus go gcuireann se go mór le taithí na bpáistí uilig nuair a bhíonn páiste le riachtanais speisialta sa Naíonra. É sin ráite ba chóir aird a dhíriú ar na rudaí seo a leanas má tá an Naíonra ag glacadh le páiste le riachtanais speisialta:

- Go bhfuil an Stiúrthóir/Stiúrthóirí sásta go bhfuil sí/siad in ann déileáil leis an bpáiste agus freastal ar riachtanais speisialta an pháiste.
- An gá an áit a chur in óiriúint don pháiste? An bhfuil cabhair ar fáil chuige sin?
- Má tá páiste le riachtanais speisialta sa Naíonra caithfidh beirt Stiúrthóirí a bheith ann i gcónaí, is cuma cé chomh iséal is atá na huimhreacha sa Naíonra.
- Má iarrann an Bord Sláinte ar Naíonra glacadh le páiste le riachtanais speisialta agus má tá said sásta íoc as cuntóir don pháiste sin caithfidh said glacadh leis
 - gurb é ethos an Naíonra ná timpeallacht Gaeilge a chur ar fáil do na páiste atá ag freastal ar an tseirbhís sin agus gurb í an Ghaeilge Teanga labhartha an Naíonra
 - go leanfar na gnáthchleachtais maidir le duine a fhostú i.e. go gcaithfear an post a fhógairt go poiblí agus go gcaithfidh Gaeilge a bheith ag an duine a cheapfar don phost sin.

- Má tá an páiste faoi chúram eagraíocht éigin, msh. Western Care nó na Bráithre Chríostaí, ba chóir cruinniú a lorg leo agus
 - Plean oibre a leagan amach don pháiste
 - A fháil amach céard é a bhfuil an eagraíocht ag súil leis ón Stiúrthóir agus an Naíonra don pháiste
 - Cén chabhair a bhéas ar fáil don Stiúrthóir/Cúntóir ón eagraíocht, msh. An mbeidh said ag teacht ar cuairt chuig an Naíonra, má tá cé chomh minic, cé a bhéas ag teacht, oibre soisialta, teiripé cainte, teiripéceirde, fisiteirpé
 - Níl cead ag Stiúrthóir an Naíonra cógas nó aon instealladh a thabhairt don pháiste.

Ba chóir an t-eolas seo a leanas a chuir go dtí oifig Fhorbairt Naíonraí Teo:

- Ainm agus Seoladh an pháiste
- Eolas faoin riachtanas speisialta atá ar an bpáiste

Inclusion of Children with Special Needs

In this service, we are committed to:

- Providing all children with the opportunity to access the service regardless of their ability within the expertise and resources available and in accordance with the best interests of the child.
- Respecting the rights of all children to participate in a quality children’s programme.
- Providing a family-based approach that recognises that parents/guardians know their children best and want the best for their children.
- Recognising that families are different and unique.
- Recognising that all children learn in different ways and at different rates.
- A child’s right to social inclusion.

This policy aims to provide guidelines for the successful inclusion of children with additional needs into the service. We will ensure that the physical, emotional and intellectual needs and religious beliefs of children are addressed in the service

We ensure that:

- The physical environment is appropriate.
- The staff receive training where necessary (e.g. sign language).

Policy and Procedure:

[Polasaithe Naíonra CB – Polasaí maidir le páiste le Riachtanais Speisialta / Inclusion of Children with Additional Needs](#)

This policy applies to:

- Children with additional needs, as defined below, who are attending or whose parents/guardians are seeking for them to attend the service.
- Parents/guardians of children with additional needs who are attending or seeking to attend the Preschool.
- The staff, students and any other persons involved in the care and education of children with additional needs in the service.

Definitions:

Additional needs: Children whose development, in one or more of the following areas, needs additional support - mobility, expressive and/or receptive communication, social behaviour, behavioural control, fine/gross motor skills, vision, hearing, self care, cognitive skills.

Disability/Special Needs: Something that incapacitates, for example an intellectual, sensory, physical, social or emotional impairment.

Inclusion: The incorporation of children with additional needs into the service to ensure that they have equal opportunities to achieve their maximum potential

Procedure:**Management of this service takes responsibility for:**

- Providing clearly defined enrolment procedures, which endeavour to facilitate access for all children within the resources and expertise available.
- Identifying children with additional needs during the application process.
- Regularly reviewing with staff, the planning and resourcing provided for children with additional needs attending the service.
- Linking with other groups that support the child, HSE, early Intervention Team, Tusla, Voluntary Services etc.
- Working with staff and families to identify and apply for additional resources/support for children with additional needs.
- Providing appropriate physical and staffing resources within the budget constraints of the service.
- Supporting staff to gain the appropriate knowledge and skills for the implementation of this policy.

Our team will work in consultation with the staff, the parents/guardians of the child, and other professionals and/or agencies working with the family to determine additional resources required to meet the functional and developmental needs of the child and to determine the suitability of Naíonrain meeting these needs.

The service is responsible for:

- Reviewing enrolment applications to identify children with additional needs.

- Identifying, if additional support is required, the type of support required and consulting on this.
- Liaising with families and liaising with management and outside agencies to access it if possible.
- Ensuring that any support or resources available for a child are accessed in consultation with the parents/guardians.
- Ensuring that the parents/guardians are fully informed about the curriculum planned and provided for their child and have given written consent for any action, support or intervention for their child.
- Planning and implementing a programme that incorporates the individual goals for the child with additional needs.
- Ensuring the programme provides opportunities for participation and interaction with other children.
- Responding to parents/guardians needs and providing support and guidance, where appropriate.
- Encouraging a collaborative family approach.
- Ensuring that, in consultation with persons involved in the care and education of the child, any specialised medical and nutritional needs of the child are catered for in the day-to-day programme.
- Ensuring that the programme incorporates opportunities for regular review and evaluation, in consultation with all persons involved in the child's care and education.

The parents/guardians will:

- Share information about their child and their child's needs within the service whilst maintaining the right to decide who will receive information about their child.
- Raise any issues/concerns they have about their child's participation in the programme.
- Be involved in, and fully informed about, any support proposed for their child.
- Be given the opportunity to consent to any observations or reports on their child and have a right to copies of such documents.