

Polasaithe Naíonra Céimeanna Beaga

Polasaí 26: Polasaí Druil Dóiteáin _ Fire Safety



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Version	1.0
Date	Nov 2018
Policy Number	Policy Number 26
Owner	Naíonra Céimeanna Beaga
Validity and document management	<p>This document is valid from Nov 1 2018.</p> <p>The owner of this document is the Owner / Manager, who must check and, if necessary, update the document at least once a year.</p> <p>This policy was adopted by Naíonra Céimeanna Beaga on 1 Nov 2018.</p> <p>Signed by: <i>Katie Uí Chaoimh</i>; Príomh Stiúthóir on behalf of Naíonra Céimeanna Beaga</p>

1. Fire Safety

The following legislation governs fire safety: The Fire Services Act, 1981,

We will ensure that all fire safety regulations are adhered to.

We will also ensure we follow the 'Guide to Fire Safety in the Premises used for Preschool Services' from the Department of the Environment. This is to ensure the safety, health and welfare of the children, staff and parents/guardians who are in the Preschool.

Policy and Procedure:

We will ensure that:

- Fire drills will be carried out **monthly**. A record will be kept.
- Fire extinguishers will be stored appropriately, ready for use and in good working order. These will be maintained by a professional Fire Safety Company.
- All employees will be trained on:
 - Where fire-fighting equipment is located
 - How to use fire-fighting equipment.
 - The location and operation of fire doors and fire exits
 - Carrying out and recording fire drills
 - Fire safety risk assessment

- A record of the number, type and maintenance record of all fire-fighting equipment and smoke alarms will be kept and they will be serviced annually with a record maintained of the service dates. These will be kept for 5 years.
- Smoke detectors will be placed at strategic points in the building and 'hard wired'.
- The smoke detectors will be checked regularly to ensure they are working. A record will be maintained of the dates on which the detectors are checked.
- Materials contained in bedding and internal furnishings within the service will be of EU standard (i.e. kite symbol or CE compliant) in relation to fire retardant properties and will be non toxic.
- Heat emitting surfaces will be protected by a fixed guard and/or thermostatically controlled to ensure safe temperatures.
- A system for giving warnings in the event of fire must be provided.
- Escape Route and exit doors should be maintained free from obstruction so that they can be safely and effectively used at all times
- All flammable materials (oils, polish etc) are safely stored outside of the children's areas. Waste is promptly disposed of and, in general, precautions are taken to ensure the prevention of occurrences likely to constitute a fire hazard.
- Daily attendance records are kept

Polasaí Druil Dóiteáin:

- Séid an fheadóg má chloiseann tú an t-aláram dóiteáin
- Cuir na páistí i líne, Stiúrthóir ag barr an líne agus Stiúrthóir eile ar chúil
- Tóg leat an leabhar rolla
- Siúl amach leis na páistí, féach chuige nach bhfil aon pháiste fágtha sa seomra nó sa leithreas. Dún an doras
- Téigh go dtí an pointe tionóil
- Glaoigh an leabhar rolla príomh stiúrthóirí cuir ainm an duine a dheánfaidh é anseo
- Cuirfidh na stiúrthóirí gloach ar an mbriogóid dóiteáin
- Ná fág páistí gan Stiúrthóir
- Fan amuigh

Fire Drill Policy:

- If you hear the fire alarm, blow the whistle / ring the bell.
- Get the children in line, with one Stiúrthóir at the top of the line and another at the back.
- Bring the roll book with you.
- Walk out with the children, ensuring that no child is left in the room or the toilet.

- Close the door after everyone has left the room.
- Go to the meeting point.
- Call the roll / Count the children to ensure all are present.
- Telephone the Fire Services.
- Do not leave the children without a Stiúrthóir under any circumstances.
- Stay outside.





General:

Employees should follow procedures for operating the fire alarm as outlined in the Health and Safety Statement.

All employees should be aware of:

- All escape routes from the premises.
- Method of operation of fire doors.
- The importance of keeping fire doors closed.
- How to isolate power supplies where appropriate.
- The importance of general fire precautions and good housekeeping.
- Staff are made aware of the potential of fire hazards as a result their activities and smoking on site is forbidden on site or adjacent to the building.
- All employees will take reasonable care in their work activities to ensure that they not generate any potential fire hazards. Any flammable liquids used on site will be stored away from heat sources in suitable containers that will be kept sealed to avoid build-up of flammable vapours.
- All fire fighting equipment located on the premises will be in accordance with the requirements of the area that it is being located, and will meet the required classification for that area based on the classifications as per I.S. 290: 1986 standard.
- All fire-fighting equipment is tested and serviced annually by certified contractors. In accordance with the recommendation of the appropriate *Irish Standard I.S 291.1998* for fire equipment, 30% of extinguishers will be discharged each year and relevant employees trained in the safe and efficient use of the equipment.
- The chart outlines the correct use of the most commonly available fire extinguishers. Please note that CO₂ extinguishers should not be used on paper or light material as they may spread burning fuel causing the fire to further spread.

Fire Extinguisher Chart

Extinguisher		Type of Fire				
Colour	Type	Solids (wood, paper, cloth, etc)	Flammable Liquids	Flammable Gasses	Electrical Equipment	Cooking Oils & Fats
	Water	✓ Yes	✗ No	✗ No	✗ No	✗ No
	Foam	✓ Yes	✓ Yes	✗ No	✗ No	✓ Yes
	Dry Powder	✓ Yes	✓ Yes	✓ Yes	✓ Yes	✗ No
	Carbon Dioxide (CO2)	✗ No	✓ Yes	✗ No	✓ Yes	✓ Yes

When Dealing With a Fire:

Employees should be aware of the location of the fire fighting equipment on the premises and the method of operation of this equipment prior to use in an emergency.

If a person's clothing is on fire, wrap the fire blanket, rug or similar article closely around them and lay them on the ground to prevent flames reaching the head.

If electrical appliances are involved, switch off the power before dealing with the fire.

Shut the doors and, if possible, the windows of the room in which the fire is discovered ensuring the main routes of escape are maintained at all times.

Call the Fire Brigade – The designated person(s) should call 999 and give precise instructions as to the address, including the name of the nearest main road and/or other landmarks

Evacuation – Commence an orderly evacuation of the building. The Manager will check that all areas are unoccupied including sleep rooms and bathrooms. Close the doors and windows as each check is completed. The Manager will take the daily attendance sheets and a list of Parents/guardians Telephone Numbers to the Assembly Point

Assembly – Assemble Children and staff at a safe pre-arranged point. A roll call or head count should be carried out, based on the daily attendance sheets held by the Manager. The group should then proceed to a nearby safe house, from which the parents/guardians can be contacted.

Staff Report – A member of staff should be on hand when the Fire Brigade arrives to provide any information they require

Attack Fire – You can try to extinguish the fire but only if it is safe to do so, using proper equipment. Otherwise, wait until trained personnel arrive.

The above procedure should be practiced as a Fire Drill at regular intervals to familiarize the children with the procedure without frightening them.

Clár Druil Dóiteáin:

Mí	Dáta	Fad A thóg an druil	1: Uimhir daoine fásta i láthair	2: Am	3: Líon leanaí i láthair
Meán Fómhair					
Deireadh Fómhair					
Samhain					
Nollaig					
Eanair					
Feabhra					
Márta					
Aibreán					
Bealtaine					
Meitheamh					
Iúil					

Lúnasa					